

## **CORPORATE GOVERNANCE AND AUDIT COMMITTEE**

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**Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Friday, 9th November, 2012  
at 2.00 pm**

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### **MEMBERSHIP**

#### **Councillors**

P Grahame	J Bentley	C Fox	J Elliott
N Taggart		R Wood	
T Hanley			
G Hussain			
T Murray			
E Taylor			
J Illingworth			

PLEASE NOTE: Before the meeting at 1pm the following will be presented to Members:

- Interpretation of the HRA within the Accounts; and
- The role of the Corporate Governance and Audit Committee in reviewing Treasury Management at the Council.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To approve as a correct record the minutes of the meeting held on 28<sup>th</sup> September 2012.</p>	1 - 6
7			<p><b>INTERNAL AUDIT REPORT APRIL TO SEPTEMBER 2012</b></p> <p>To receive a report of the Director of Resources providing a summary of Internal Audit activity for the period 1<sup>st</sup> April to 30<sup>th</sup> September 2012 also highlighting the incidence of any significant control failings or weaknesses.</p>	7 - 38
8			<p><b>KPMG REPORT - ANNUAL AUDIT LETTER 2011/12</b></p> <p>To receive a report of the Director of Resources providing a summary of the key external audit findings in respect of the 2011/12 financial year.</p>	39 - 50

Item No	Ward	Item Not Open		Page No
9			<p><b>TREASURY MANAGEMENT GOVERNANCE REPORT</b></p> <p>To receive a report of the Director of Resources outlining the governance framework for the management of the Council's Treasury Management (TM) function. This report also reviews compliance with the revised Chartered Institute of Public Finance and Accountancy (CIPFA) code of practice on treasury management and guidance notes and a revised prudential code.</p>	51 - 74
10			<p><b>LOCAL PUBLIC AUDIT; AN UPDATE</b></p> <p>To receive a report of the Director of Resources providing the Committee with a progress report on the Local Public Audit Bill.</p>	75 - 78
11			<p><b>WORK PROGRAMME</b></p> <p>To receive a report of the Director of Resources notifying and inviting comment from the Committee on the work programme.</p> <hr/> <p><b>PLEASE NOTE: Before the meeting at 1pm the following will be presented to Members:</b></p> <ul style="list-style-type: none"> <li>• Interpretation of the HRA within the Accounts; and</li> <li>• The role of the Corporate Governance and audit Committee in reviewing Treasury Management at the Council.</li> </ul>	79 - 82